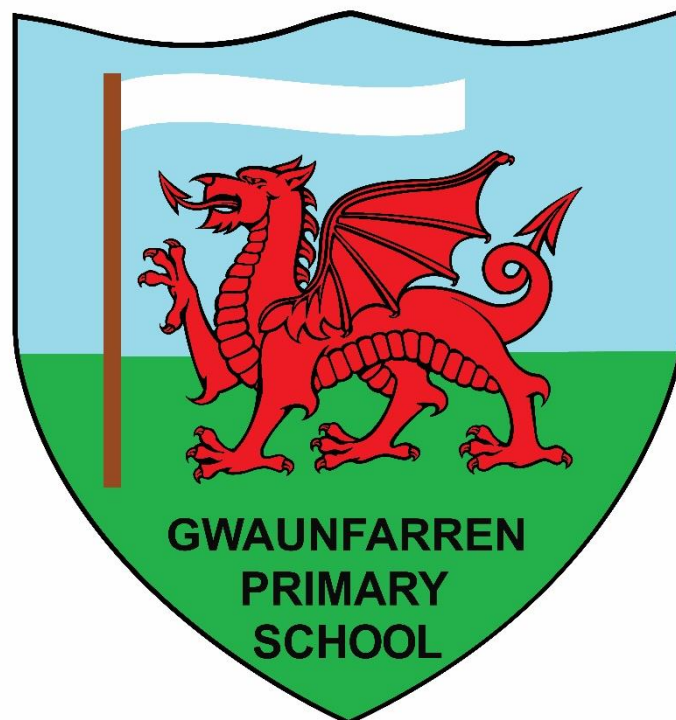


Gwaunfarren Primary School



High Standards, Solid Foundations

**Governors Annual Report to Parents
October 2023**

Canolfan Ddinesig, Stryd y Castell,
Merthyr Tudful, CF47 8AN

Civic Centre, Castle Street,
Merthyr Tydfil, CF47 8AN

Ffôn/Tel: **(01685) 725000**
www.merthyr.gov.uk

Croesawn alwadau yn y Gymraeg
We welcome calls in Welsh



Cyngor Bwrdeistref Sirol
MERTHYR TUDFUL
MERTHYR TYDFIL
County Borough Council

To: Parents / Carers of pupils
attending Gwaunfarren Primary School

Dyddiad/Date: **October 2023**

Ein Cyf./Our Ref.: EF/HC
Eich Cyf./Your Ref.:

Gofynnwch am/Please ask for: Emma France
Llinell Uniongyrchol/Direct Line: 01685 725327
e-bost/email: Emma.france@merthyr.gov.uk

Dear Parent / Carer

Please find attached the Governing Body of Annual Report for 2022/2023. The report contains important information relating to the school including school performance which includes comparisons with other schools; a financial statement; activities which have been undertaken and a list of members of the Governing Body.

There is no longer a requirement for the governing body to hold a meeting with parents to discuss this report, however, parents / carers are able to request that a meeting be held and full details on how this can happen are given overleaf.

Yours sincerely

Emma France
Clerk to the Governors

Enc

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them.

If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least ¹10% of the school's registered pupils/ 30 registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

²There were 270 children registered as pupils with this school at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

N.B. As a result of the current Covid-19 restrictions, the governing body will need to consider a request to hold a meeting in accordance with the School Risk Assessment Procedures and any local or national guidance.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held.

¹ Delete as appropriate according to the size of school. Schools which have or are likely to have less than 300 pupils during the school year should choose the "10%" option. Larger schools should choose the "30" option. Where schools are approximately 300 pupils in size, then "10% of the school's registered pupils or 30 registered pupils, whichever is the lower," should be used.

² This paragraph should be included and completed only in the case of schools likely to have less than or approximately 300 registered pupils during the school year. Larger schools should delete this paragraph.

A “school day” means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Gwaunfarren Primary School, Alexandra Avenue, Merthyr Tydfil, CF47 9AF

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetings-statutory-guidance/?lang=en>

Gwaunfarren Primary School



Governors' Annual Report to Parents Autumn 2023

This report is intended to inform you of the steps taken by the Governing Body in the discharge of its functions since the last report to parents.

The governing body appointed Mr Lewis as new Headteacher, he started in role from September 2022.

Members of the Governing Body

Governor	Name	Term of Office
Community Governor	Mrs Marie Evans	31/12/2024
Community Governor	Mrs Anne Roberts	14/06/2023
Community Governor	Mr Huw Williams	31/12/2024
Headteacher	Mr Andrew Lewis	-
LA Governor	Councillor David Isaac	08/09/2025
LA Governor	Mr Chris Davies	08/09/2025
LA Governor	Mrs Maria Thomas (Chair)	13/04/2026
Parent Governor	Mr David James	14/03/2026
Parent Governor	Mrs Beth Jones	07/10/2025
Parent Governor	Vacant	-
Parent Governor	Mrs Aimee Williams	07/10/2025
Staff Governor	Mrs Sarah Pike	21/03/2025
Teacher Governor	Mrs Louise Evans	10/09/2027
Clerk to the Governors (non-voting)	Mrs Emma France	-

Our Clerk to the Governors is Mrs Emma France who is based at the Civic Centre, Castle Street Merthyr Tydfil. Copies of Governing body Minutes are available at the school for parents wishing to view them.

Mission Statement

Our school mission statement reflects our beliefs. Our mission is to provide every child with the opportunity to succeed every day.

***'Every Child – Every Day – No matter what'
'Pob Plentyn – Pob Dydd – Dim Ots''***

Vision

Our vision for the future is focused on a commitment to developing all pupils as ethical, ambitious and capable citizens who are ready to learn throughout their lives and are healthy in mind and body.

Values

In our school family we say we wear our "VHAT's". We have our four values that ensure that:

Everyday everyone is VALUED

Everyday everyone is HAPPY

Everyday everyone ACHIEVES

Everyday everyone is a TEAM

Tagline

Here at Gwaunfarren we pride ourselves on knowing that we have solid foundations and high expectations for every child.

***'Every Child – Every Day – No matter what'
'Pob Plentyn – Pob Dydd – Dim Ots''***

Mantra

Each morning our pupils recite our 'Values Mantra' so that everyone knows and understands what it means to be a 'Positive Citizen' in our school:

"I am me, my life is mine, each day at school we aim to SHINE!"

S - Share

H - Have a go

I - Inclusive

N - Never give up

E - Equal

The Curriculum

The school is working towards the new Curriculum for Wales 2022. The staff are working collaboratively to plan across the school.

Pupils are expected to acquire skills in speaking and listening, literacy and numeracy skills. PSE reflects the school's aims and ethos. This includes an emphasis upon community cohesion. Religious Education is also provided for all pupils. Appropriate programmes of activity for pupils who are above or below the compulsory school age are planned for and implemented within the school. A variety of differing teaching and learning methods and materials are used to meet pupils' different needs.

The school is divided into three sections.

Progress Step One	Progress Step 2	Progress 3
Nursery and Reception	Year 1, 2 and 3	Year 4, 5 and 6

All pupils are taught English and Maths in the morning sessions. In the afternoon sessions, the literacy and numeracy framework (LNF) is implemented. This provides opportunities for the skills taught in the morning sessions to be consolidated and extended across other curriculum areas through a thematic approach. Where appropriate, learning is extended beyond the classroom, where pupils participate in school trips to enhance their learning experiences and using the outdoor learning environment as much as possible. The school continues to implement the changes linked to the new curriculum. This incorporates the 4 core purposes and the 12 pedagogical principles that are the basis of the new curriculum. Staff are receiving the relevant training and are using the new curriculum progressions steps and 'I can' statements in their planning and preparation.

The areas of learning and experience of the new curriculum are incorporated in our planning and preparation (AOLEs)

- Expressive Arts.
- Health and Well-being.
- Humanities.
- Languages, Literacy and Communication.
- Mathematics and Numeracy.
- Science and Technology.

The whole school approach to planning collaboratively allows staff to plan meaningful authentic activities and learning experiences for the pupils, with a cross-curricular approach. The literacy and numeracy skills taught are applied in other curriculum areas. Each term there will be a focus AoLe with an additional AoLe as a passenger. Throughout the year there will be a focus on each of the AoLe's.

The predominant language of the school is English. Welsh is taught as a second language. Welsh 2nd language receives a minimum of 15 minutes 'Helpwr Heddiw' each day at both phases of the school, using the language patterns and continuum for specific age groups and approximately 45 minutes structured lesson at KS2 per week. In all progress steps, the pupils are encouraged to write and speak Welsh at every opportunity. Pupils in the early progress steps are taught Welsh in a less structured way, through enhanced provision. Incidental Welsh is encouraged throughout the school at every opportunity, by both staff and pupils. We want to inspire children and young people to use Welsh in all aspects of their lives. The 'Siarter Iaith' is for everyone; all members of the school community have a part to play - the school council, learners, workforce, parents, carers, governors and the wider community. This will ensure every school across Wales has full ownership of their Siarter Iaith. Together we aim to increase the social use of Welsh by children and young people. The school achieved the 'Bronze Award' for the Siarter Iaith last year, we will now strive to meet the silver award.

Curriculum Development

Curriculum Design is a key target on our School Improvement Plan for 23/24. Miss Warren, our curriculum lead has started to work closely with the Central South Consortium to gain expert knowledge around the mandatory elements and expectations of delivering CfW at Primary Level. For our curriculum to further develop, a more strategic approach is required, one that ensures coverage of the mandatory recommendations set out by Welsh Government, but also has concept, progression, and learners at its heart. The complex process of writing a new curriculum has involved meeting with expert Associate Curriculum Adviser's from the Central South Consortium, twice before the end of Summer Term to scrutinise current planning and a further four meets during the summer break to develop a whole school curriculum structure and tracking opportunities. The partnerships formed with Central South further sign posted an opportunity work with the Humanities lead at CSC (a co-writer of the Humanities AoLE) who's expertise have been invaluable in ensuring our current Autumn Term Topic is robust, progressive, and clear across the continuum, as per the guidance and expectations of CfW. Our associates at CSC also joined us for an Inset Day at the beginning of term, relaying messages of progression, cohesion and again mandatory elements that were previously not being addressed. Staff have been very enthusiastic about the new changes to curriculum design, albeit a little apprehensive to the new format, which requires careful use of the CfW documents. It is clear at this stage, that previously staff were perhaps more focussed on content (what) rather than the requirements of CfW (why) they were teaching what they were. Although further support is required of the Curriculum Lead at this stage, it is hoped that using this topic as a model for the next will make for a much more seamless planning experience for staff in the Spring Term. Being in the prosperous position of maintaining an experienced team of teachers at our school, it is expected that this new planning format will be instilled in no time. Our Expressive Arts AoLE leads have already begun forward planning for Spring Term to ensure staff have plenty of time to study concepts, before delivering in our classrooms.

Organisation Strategies

The children are grouped in mixed ability classes according to age and sometimes ability. However, in some classes, where a year group is large, there will be a mixed age-range. In such cases children are placed in classes chronologically. In line with Welsh Assembly Government requirements class sizes aim to be 30 or under – this is not always possible. We adhere to this as far as we can, but we have the capacity to facilitate 37 pupils per year group. Our current school capacity is 42 Nursery FTE and 265 from Reception to Year 6.

Most teaching is classroom based with the exception of physical education and PSHE. These subjects are taught by the PPA teacher to ensure consistency across the school. The school currently follows the Jigsaw PSHE and Real PE schemes.

The current staffing/ class structure for the 2023/ 24 Academic is as follows: -

Gwaunfarren Primary School Structure 2023/ 24			
Mr A. Lewis – Head Teacher Mrs A. Bibby – Deputy Head Teacher Mrs C. Stephens – SMT Mrs L. Evans – SMT Miss J Warren – SMT			
Class	Teacher	Support	Class Numbers
Nursery	Mrs K. Morgan	Mrs H. Griffiths Miss K. Reid	27
Reception	Mrs C. Cross	Mrs T. Madge	29
Year 1	Miss L. Evans	Miss E. Edwards	29
Year 2	Mrs K. Herridge/ Mrs V. Butler	Mrs K. Pullman	27
Year 2/ 3	Mr R. Chislett	Mrs K. Williams	27
Year 3	Mrs C. Stephens	Mrs C. Cripps	26
Year 4	Mrs A. Bibby	Mrs S. Pike	27
Year 4/ 5	Mr G. Jones	Mrs E. Munkley	25
Year 5	Mr A. McCarthy	Mrs E. Evans	24
Year 6	Miss J. Warren		24
Total			265
PPA	Mrs N. Powell/ Mrs S. Pike/ Mrs J. Zengenni		
Lang. Sup.	Mrs S. Pike		
Additional Support	Mr. A. McCoughlin, Mrs R. Parry, Miss E. Morgan, Mrs. R. Barros-Filipe		

There are currently 71 pupils (26.7%) in receipt of Free School Meals (FSM). This changes on a daily basis, due to family circumstances. These pupils are supported appropriately through the PDG funding

Numbers on Roll – September 2023

Class	Number on roll
Nursery	27
Reception	29
Year 1	29
Year 2	39
Year 3	41
Year 4	42
Year 5	34
Year 6	24
Total	265

Arrangements for admission and provision for children with Additional Learning Needs (ALN).

Many pupils with Additional Learning Needs are educated in mainstream schools. If a child's needs have been established before entry into Gwaunfarren Primary School we will ensure that the necessary provision and support continues with the minimum disruption and anxiety for the child and parents. Parents who feel that their child may have Additional Learning Needs are encouraged to discuss their concerns with the Head teacher at their earliest convenience. Every effort will be made to deal with your worries as quickly and as sensitively as possible. The provision of ALN in this school remains good. The ALN Policy is reviewed annually. ALN provision is supported by the ALNco, the Language Support Teacher and all staff. Pupils identified, receive additional support and intervention strategies are used in the classroom. The school follows the Local Education Authority guidance on admission arrangements for pupils with disabilities as defined by the Disability Discrimination Act 1995. All teachers are teachers of ALN. The ALNco is receiving training for the new ALN bill and this information is being disseminated to all staff in a timely manner. The governor who is currently responsible for ALN is Ms Anne Roberts.

Self-evaluation and development planning

Self-evaluation is an on-going process at Gwaunfarren Primary School which involves staff collecting and analysing information and data to provide an annual self-evaluation report. There are several ways this information is gathered, such as monitoring of standards in teaching and learning, analysing assessment data, scrutiny of pupils work, gathering opinions through questionnaires. These are just a few of the methods used to compile the report. The outcomes of this report become the priorities for the school for the forthcoming year as targets in our school development plan:

School Development Plan- Overall Goals 2023/24

The SDP is developed with staff taking responsibility and ownership of key areas.





The SDP has been contributed to by the whole staff which has been informed by the SER. The Governing Body has made contributions to the plan. All members of staff and Governing Body have received copies of the plan.

The SDP will be on the agenda of each staff meeting to ensure priorities are being addressed and the progress will be monitored termly against the targets. The Governing Body Development plan is aligned to the SDP.

School Improvement Targets 2023/24



SCHOOL DEVELOPMENT TARGETS 2023/4

Target 1	Target 2	Target 3	Target 4
<p>To plan and embed a broad and purposeful curriculum that meets the requirements of the New Curriculum for Wales, focusing on the progression for all learners</p> 	<p>To continue to improve standards and provision in Literacy, Numeracy, Welsh and the DCF to enable effective progress of all learners.</p> 	<p>To develop a more strategic approach to professional learning that focuses on securing high quality teaching and assessment that helps pupils to improve.</p> 	<p>To develop as a Community Focused School – working with all stakeholders.</p> 

Actions from last AGM

There were no resolutions at the last meeting.

Finance

No expenses have been claimed by governors.

Examination and Test Results

Due to changes to the current assessment arrangements and the development of the New Curriculum for Wales, schools no longer record pupils' attainment using levels and outcomes. As a school we now measure pupil progress across their time with us, and record value added. We use our own internal assessment tools for reading, writing, spelling and phonics. Teachers continually assess pupils throughout the year.

Reading Data Salford								
	On or above chronological age Reading				On or above chronological age Comprehension			
	Sept. 22	Dec. 22	March 22	July 23	Sept. 22	Dec. 22	March 22	July 23
Year 2	26.8 % (11)	34.1% (14)	44.1% (19)	54.7% (23)	22% (9)	39% (16)	44.1% (19)	57.1% (24)

Year 3	50% (20)	57.5% (23)	72.5% (29)	70% (29)	47.5% (19)	50% (20)	62.5% (25)	65.8% (27)
Year 4	69.7% (23)	69.7% (23)	81.8% (27)	91.4% (32)	69.7% (23)	75.8% (25)	81.8% (27)	88.5% (31)
Year 5	75% (18)	72% (18)	75% (18)	79.1% (19)	75% (18)	64% (16)	75% (18)	79.1% (19)
Year 6	77.1% (27)	82.9% (29)	78% (29)	75.6% (28)	85.7% (30)	82.9% (29)	86.5% (32)	81.08 (30)

At the beginning of the academic year only 11 pupils in year 2 had a reading age on or above their chronological age, this improved to 54.7% at the end of the academic year. Only 9 children in year 2 scored with a comprehension age of or above their chronological age, this rose to 57.1% (24) at the end of the academic year.

At the beginning of year 3, half of the pupils had the same reading age as their chronological age, there was a 20% increase by the end of the year. There was also a 18% increase of pupils who had a comprehension age equivalent to their chronological age. During this academic year, 2 pupils joined the cohort, while 2 pupils were absent from school for a significant period of time – returning towards the end of the academic year.

When completing the baseline in September, 69.7% (23) pupils in year 4 recorded a reading age equal or above their chronological age, this rose to 91.4% at the end of the year. There was also an increase from 69.7% to 88.5% scoring above their actual age for comprehension.

The year 5 cohort consisted of 25 pupils at the start of the year. There was a 4% rise in those pupils who achieved their reading and comprehension ages in line with their chronological ages.

At the end of the academic year 28 of the 37 pupils in year 6 were above their chronological reading age. Although the number of children remained the same achieving a comprehension equal or above their chronological age, there was a slight decline in percentage due to new pupils joining the year group.

Spelling

At the end of each term pupils complete a spelling assessment. A spelling age is generated. Pupil numbers varied throughout the year due to in term transfers, across all year groups.

Spelling Ages (NFER)				
	On or Above Chronological Age			
	Sept. 2022	December 2022	April 2022	July 2022
Year 3	-	22.5% (9)	28.2% (11)	30% (12)
Year 4	51.5% (17)	51.5% (17)	53% (18)	54.2% (19)
Year 5	37.5% (9)	24% (6)	42% (10)	45.8% (11)
Year 6	42.9% (15)	48.65% (17)	46% (17)	48.6% (18)

Across all year groups there was progression with, with a greater number of children aligning their spelling age and chronological age. When analysing the data, the gains are less than anticipated, however there has been discussion at SMT about the accuracy of the tests – words taught vs words tested.

National Testing

Each pupil in year 2 – 6 took part in the national testing during July. Each pupil completed a reading test, numeracy procedure and numeracy reasoning score. After completing the test each pupil received a standardised score. This is worked out by comparing the assessment score with the scores of all other learners who were born in the same year and month. The score range is 70–130 and the average is 100. If the pupils have a very high age-standardised score, it may be shown as 'more than 130' (130+). If skills are developing more slowly, a score of 'less than 70' (<70) would have been awarded. A score from a personalised assessment is just one piece of information about how a pupils skills are developing. All individual scores have been shared with parents.

Data Packs

Each term the Headteacher presents data sets to governors. These can be accessed via the school by contacting the school office (01685 351810) or by emailing the school at office@gwaunfarren.merthyr.sch.uk.

PTA

We now have a very active PTA, who are working alongside the school to plan a number of events for the children. The PTA held a fantastic Summer Fete for everyone. They have big plans for the Autumn term with a Horse Race Evening, a Quiz Night, a Christmas shopping trip and a Christmas fete. The PTA have kindly covered the cost of the buses for our visit to the pantomime at the Red House in the run up to Christmas. They also supported the purchase of the book vending machine, coronation gifts and the purchase of new school speakers.

Pupil Voice

Our pupil voice committees have been organised for this year. These include;

- School/ Eco Council
- Wellbeing Squad
- Criw Cymraeg
- Digital Leaders
- JRSO's

School Council/ Eco Council

Following discussions during the initial school council meetings this term, the children have decided to focus on the following areas this academic year:

Improving our nature reserve.

Continue to Improve our nature reserve. We aim to grow butterfly friendly plants and hang bird feeders, build bird houses and bird baths. We aim to get a log seating circle for classes to use as an outside classroom area.

Ensuring our school is a litter free zone. We will continue to carry out regular litter picks in our school grounds and community. We will educate others on the importance of reusing, reducing and recycling our waste. We will encourage all the classes in the school to complete at least 1 litter pick in the local community during the year. Our local area for litter picking will be the park at the end of the road.

Encouraging active travel to and from school. We will continue to promote the 'Active Journeys' program and encourage whole school participation in events such as 'Sustrans Big Walk and Wheel' (March) and 'Walk to School' week (May). We will continue to organise several 'Bling Your Bike' events beginning with a 'Halloween Bling' this October.

Promoting healthier lifestyles. We will promote healthy eating by taking part in school organised events such as 'Eat Them to Defeat Them'- Fruit Week. Where children will be encouraged to taste different / tropical fruits during activities like blind tasting.

Positive relationships and happy break times. We want all our pupils to continue to be happy at school. We will continue to take part in 'Anti-Bullying Week' this November. We would like to encourage the use of the suggestion box for the pupils to have a voice in how break times could be further improved.

Wellbeing Squad

The Wellbeing Squad is a pupil voice group that has been established to improve the mental health and wellbeing of pupils and staff at Gwaunfarren. The group members aim to promote our SHINE mantra to help generate and embed an ethos of support and positivity throughout our school. They will also take sole responsibility for the successful running and maintenance of the school's Dojo shop, which has been founded to help promote the holistic positive reward system we uphold at Gwaunfarren. Group members will also take a proactive role in generating ideas for wellbeing activities, innovations such as "Feel-Good Fridays" which have become a popular event for staff and children alike. They also hope to fundraise to raise money to buy various items to help promote talk and mental wellness across the school. The Squad further aims to voice and action the suggestions of learners into what would make the school a happier place to be; the group have set up a 'suggestion box' to action ideas initiated by pupils across the school, elevating the importance of the voice of the child. A main role of the Wellbeing Squad for this academic year is to drive the key principles of the UNCRC in order to achieve our RRS Silver Award. It is the hope that through promoting the values of the UNCRC, combined with an ethos of positive health and wellbeing, that our pupils will be learning fit. Generating healthy, confident individuals, ready to lead fulfilling lives as valued members of society. #HelpingGwaunfarrenSHINE

Criw Cymraeg

Our aim this year at Gwaunfarren is to achieve the Siarter Iaith Silver Award. The Criw Cymraeg will hold weekly meetings gathering and assessing the evidence required to achieve this. The Criw Cymraeg will also hold short weekly assemblies celebrating the 'Brawddeg yr Wythnos' as well as the Welsh speaker of the week award from each class. The Criw Cymraeg will be working closely with Emma Fletcher (CSC) to develop Welsh yard games as well as any other ideas/support needed to achieve the award. We have already set our verification date which is in April 2024.

Digital Leaders

Miss Evans will trial some of the coding equipment with the digital leaders so they can take their learning into their classes. Some members of staff might not have had the opportunity to use the equipment before, so we would like the children to showcase some of the projects they could complete in a show and tell type workshop or assembly. Two pupils have been chosen from each of the classes so they can support the use of the equipment in their class. The digital leaders as a group will also support the use of equipment in some of the classes. For example, each digital leader will model and support 2 or 3 children in a class in the Foundation Phase.

JRSO's

During the Autumn Term the JRSO's will monitor the traffic and parked cars outside the school building, highlighting any issues that may arise, feeding this information back to the road safety team. The group are to compose a newsletter introducing themselves and reminding the parents the importance of safe parking and will undertake activities in the lead up to and during Road Safety Week.

Special Activities and Visitors to School

The school welcomes involvement from local Agencies, Businesses and people of the community. Visitors and activities include the following:

Regular Visitors to School	
EAL Language Support	
Audi	Business Talk
Gerald Jones	MP
Stix 2	Drumming Workshops
Dog Trust	-
Welsh Water	-
Pastor Robert Davies	Elim Church
LA representatives	Music Peripatetic
Mrs S Thomas	School Nurse
College Students	Placements (Merthyr College)
PC Rogers	School Community Police Officer
Stephens and George volunteers	Literacy support

Parent Information Evenings

Parental consultations have taken place throughout the year and these will continue into the Autumn Term for the 2023/ 24 academic year.

Attendance

The schools attendance target has now been set by the LA at 95%. Mrs Francis will continue as the schools Family Liaison Officer. Mrs Francis works tirelessly to chase non-attenders.

While Fixed Penalty Notices (FPN's) for non-attendance have been available to Local Authorities. As a school we decided not to issue these, but more recently we have seen a rise in holidays during school time. The school, governors and other schools in the cluster aim to make a joint decision about the introduction of FPN's during this academic year. Once a decision is made, we will share the relevant information with you

School Name	Rolling figure 21/ 22	Diff from LA average	Rank
Gwaunfarren Primary School	93.78	0.03	2

Attendance by month – 2022/ 23

September	October	November	December
94.58	94.50	94.61	92.18
January	February	March	April
96.06	94.99	94.35	94.21
May	June	July	Attendance lower than previous month
93.92	93.98	92.18	

Year Group Attendance (2022/23)							
	Overall	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Gwaunfarren Primary School	93.78%	92.94%	94.21%	94.26%	93.54%	92.68%	94.62%
Year Group lower than LA Average							

FSM vs Non-FSM Pupil Attendance

	eFSM	Non FSM
Gwaunfarren Primary School	92.37%*	94.24%*

*Above LA Average

Exclusion of Pupils

There were three exclusions between September 2022 and July 2023.

School Policies

The school and Governing Body review school policies and progress towards implementing strategies when appropriate. These can be accessed via the school by contacting the school office (01685 351810) or by emailing the school at office@gwaunfarren.merthyr.sch.uk.

Governing Body minutes to meetings can be viewed at the school upon request.

School Prospectus

The School Prospectus is available from the School office and the school website.

School building – during the summer holidays, work was completed on the grounds of bungalow, cloakrooms, kitchen and toilets.

Toilets

The school has the following toilet facilities for the pupils at both phases at the school. They are cleaned twice daily in line with health and safety recommendations.

Foundation Phase (FP) boys		Foundation Phase girls	Key Stage 2 boys		Key Stage 2 girls
4 toilets	3 urinals	5 toilets	3 toilets	3 urinals	5 toilets

School Term Dates

Academic Year 2023-24				
Term	Term Begins	Half Term Starts	Half Term Ends	Term Ends
Autumn 2023	Monday 4 th September	Monday 30 th October	Friday 3 rd November	Friday 22 nd November
Spring 2024	Monday 8 th January	Monday 12 th February	Friday 16 th February	Friday 22 nd March
Summer 2024	Monday 8 th April	Monday May 27 th	Friday 31 st May	Monday 22 nd July

INSET Days

INSET Days 2023 – 24
School will be closed for all pupils on the following dates
Monday 4 th September
Tuesday 5 th September
Monday 11 th September
Friday October 27 th
Monday 8 th January
Monday 22 nd July

Thanks to all the families for your continued support. We look forward to working with you all in 2023/2024.

LEARNING DEPARTMENT
BUDGET MONITORING SUMMARY
REPORT 2022/2023

	Gwaunfarren Primary Cumulative Budget Report	Estimate 2022/2023 £	Actual Month 12 £	Year End Actuals £	Under / (Over) Spend £
-	<u>EXPENDITURE</u>				
-	<u>Staff</u>				
W1	Salaries	690,265.00	697,740.32	697,740.32	(7,475.32)
W1	Salaries	0.00			
a			0.00	0.00	0.00
W2	Salaries	0.00	0.00	0.00	0.00
W3	Salaries	89,000.00	61,872.98	61,872.98	27,127.02
W4	Salaries	10,686.00	10,889.99	10,889.99	(203.99)
W5	Salaries	133,329.00	134,515.44	134,515.44	(1,186.44)
W6	Salaries	0.00	0.00	0.00	0.00
W7	Salaries	27,898.00	29,382.05	29,382.05	(1,484.05)
W8	Salaries	13,200.00	13,176.76	13,176.76	23.24
W9	Salaries	22,599.00	24,578.18	24,578.18	(1,979.18)
W1	Salaries	0.00			
0			3,269.80	3,269.80	(3,269.80)
W1	Salaries	0.00			
1			0.00	0.00	0.00
	Salaries	986,977.00	975,425.52	975,425.52	11,551.48
W1	Salaries	68,571.00			
2			71,115.78	71,115.78	(2,544.78)
W1	Salaries	0.00			
3			0.00	0.00	0.00
W1	Salaries	96,528.00			
4			100,778.12	100,778.12	(4,250.12)
W1	Salaries	0.00			
5			0.00	0.00	0.00
W1	Salaries	0.00			
8			0.00	0.00	0.00
W1	Salaries	0.00			
9			32,522.04	32,522.04	(32,522.04)
	Salaries	165,099.00	204,415.94	204,415.94	(39,316.94)
W2	Salaries	28,914.00			
0			28,913.50	28,913.50	0.50
W2	Salaries	500.00			
2			470.00	470.00	30.00
W2	Salaries	0.00			
3			0.00	0.00	0.00
W2	Salaries	0.00			
4			0.00	0.00	0.00
W2	Salaries	400.00			
6			264.00	264.00	136.00
	Salaries	29,814.00	29,647.50	29,647.50	166.50

	Total Staff Costs	1,181,890.0	1,209,488.9	1,209,488.9	(27,598.9
		0	6	6	6)
-	<u>Premises</u>				
P1	Non Capital Maintenance (Mutual Fund)	5,140.00	5,140.14	5,140.14	(0.14)
P2	Repairs and Maintenance (Delegated)	20,000.00	19,258.12	19,258.12	741.88
P3	Grounds Maintenance	4,000.00	3,798.26	3,798.26	201.74
P4	Rates , Council Tax	17,521.00	17,521.25	17,521.25	(0.25)
P5	Hire of District Facilities	2,500.00	25.95	25.95	2,474.05
P6	Electricity	15,000.00	6,986.99	6,986.99	8,013.01
P7	Gas	8,000.00	3,726.52	3,726.52	4,273.48
P8	Fuel Oil	0.00	0.00	0.00	0.00
P9	Solid Fuel	0.00	0.00	0.00	0.00
P10	Water	6,000.00	2,456.60	2,456.60	3,543.40
P11	Telephones	1,500.00	862.56	862.56	637.44
P12	Insurances	2,845.00	2,844.99	2,844.99	0.01
P13	Disposal of Waste	3,692.00	3,691.98	3,691.98	0.02
P14	Cleaning Contractor Payments	0.00	0.00	0.00	0.00
P15	Cleaning Materials	4,000.00	5,140.06	5,140.06	(1,140.06)
	Total Premises	90,198.00	71,453.42	71,453.42	18,744.58
-	<u>Supplies & Services</u>				
S1	SLA Local Authority Services	88,661.00	88,479.35	88,479.35	181.65
S2	Peripatetic Music Sessions	2,994.00	2,993.64	2,993.64	0.36
S3	Capitation	20,000.00	24,883.69	24,883.69	(4,883.69)
S4	Photocopying & Printing	2,000.00	1,320.10	1,320.10	679.90
S5	Postages	100.00	0.00	0.00	100.00
S6	Stationery & Office Expenses	0.00	0.00	0.00	0.00
S7	Other Expenses / Supplies	0.00	0.00	0.00	0.00
S8	Subscriptions	0.00	0.00	0.00	0.00
S9	Purchase of Food Provisions	0.00	945.01	945.01	(945.01)
S10	Purchase of Equipment & Materials	0.00	124.70	124.70	(124.70)
S11	Maintenance of Equipment	0.00	130.00	130.00	(130.00)
S12	Equipment Leasing / Hire Charges	12,800.00	4,829.07	4,829.07	7,970.93
S13	Purchase of Computer Equipment	0.00	305.00	305.00	(305.00)
S14	Maintenance of Computer Equipment	0.00	59.85	59.85	(59.85)
S15	Broadband Charges & Sustainability	7,266.00	7,266.10	7,266.10	(0.10)
S16	Training Courses / Seminars	0.00	114.86	114.86	(114.86)
S17	Copyright & Licence	3,016.00	4,176.00	4,176.00	(1,160.00)
S18	Professional Fees	0.00	0.00	0.00	0.00
S19	Examination Fees	0.00	0.00	0.00	0.00
S20	Schools Performance Management	0.00	0.00	0.00	0.00
S21	Educated Off Site	8,167.00	7,775.52	7,775.52	391.48
S22	Deduction of Interest	0.00	0.00	0.00	0.00
S23	School Uniforms	0.00	0.00	0.00	0.00
S24	Maintenance Allowance	0.00	0.00	0.00	0.00
S25	Student Awards / Pupil Rewards	0.00	0.00	0.00	0.00
S26	Educational Activities	0.00	0.00	0.00	0.00
S27	Purchases for Resale	0.00	0.00	0.00	0.00
S28	Special Projects	0.00	3,277.00	3,277.00	(3,277.00)

S29	Internal Recharges	5,000.00	966.70	966.70	4,033.30
	Total Supplies & Services	150,004.00	147,646.59	147,646.59	2,357.41
G1	Grant Resources / SDP / SCC	0.00	0.00	0.00	0.00
G2	Grant Resources / EIG	6,858.00	7,321.95	7,321.95	(463.95)
G3	Grant Resources / PDG	1,995.00	1,995.20	1,995.20	(0.20)
	Total Grant Expenditure	8,853.00	9,317.15	9,317.15	(464.15)
-	Transport				
T1	Car Allowances & Travel Expenses	400.00	0.00	0.00	400.00
T2	Purchase Of Vehicles	0.00	0.00	0.00	0.00
T3	Leasing / Hire of Vehicles	0.00	0.00	0.00	0.00
T4	Vehicle Insurance / Licences	0.00	0.00	0.00	0.00
T5	Repairs & Maintenance of Vehicles & Petrol	0.00	0.00	0.00	0.00
	Total Transport Costs	400.00	0.00	0.00	400.00
	Gross Expenditure (A)	1,431,345.00	1,437,906.12	1,437,906.12	(6,561.12)
-	INCOME				
-	Miscellaneous Income				
I1	Capitation Income	0.00	4,480.67	4,480.67	4,480.67
I2	Supply Cover Income	0.00	0.00	0.00	0.00
I3	Maternity Cover Income	0.00	0.00	0.00	0.00
I4	Sickness Absence Income	8,708.00	14,950.00	14,950.00	6,242.00
I5	WG Grant & CSC Income	22,131.00	40,206.72	40,206.72	18,075.72
I6	Internal Income	0.00	27,323.18	27,323.18	27,323.18
I7	Other Income	2,459.00	1,014.54	1,014.54	(1,444.46)
I8	Special Projects	0.00	0.00	0.00	0.00
	Total Miscellaneous Income (B)	33,298.00	87,975.11	87,975.11	54,677.11
	Net Expenditure (A - B)	1,398,047.00	1,349,931.01	1,349,931.01	48,115.99
	Funding				
F1	School's Balance 1st April 2021	145,800.00	145,800.25	145,800.25	0.25
F2	Formula Allocation	1,101,770.00	1,110,144.71	1,110,144.71	8,374.71
F3	PDG	39,100.00	39,100.00	39,100.00	0.00
F4	PDG - Early Years	14,950.00	14,950.00	14,950.00	0.00
F5	PDG - CLA	0.00	0.00	0.00	0.00
F6	EIG	103,210.00	103,210.00	103,210.00	0.00
F8	Additional Support Income	64,274.00	70,476.04	70,476.04	6,202.04
	Total Funding	1,469,104.00	1,483,681.00	1,483,681.00	14,577.00
	[Surplus / (Deficit)] (Total Funding Less Net Expenditure)	71,057.00	133,749.99	133,749.99	62,692.99
	Analysis of Surplus / (Deficit)				

Committed Expenditure	0.00	0.00	0.00	0.00
Contingency	71,057.00		133,749.99	62,692.99
School's Balance 31st March 2023 [Surplus / (Deficit)]	71,057.00		133,749.99	62,692.99

SUMMARY	Estimate 2022/2023 £		Yr End Projection £	Under / (Over) Spend £
Total Funding	1,469,104.0 0		1,483,681.0 0	14,577.00
LESS Net Expenditure	1,398,047.0 0		1,349,931.0 1	48,115.99
School's Balance 31st March 2023 [Surplus / (Deficit)]	71,057.00		133,749.99	62,692.99